

Agenda for a meeting of the Shipley Area Committee to be held on Wednesday, 17 January 2024 at 6.00 pm in Council Chamber - Shipley Town Hall

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	GREEN
Fricker Dearden Steele	F Ahmed Davies Sullivan Felstead	Warnes Love

Alternates:

LABOUR	CONSERVATIVE	GREEN
Hinchcliffe Ross-Shaw Wheatley	Coates Pollard Birch	Watson

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. **Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place.** Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- **Members of the public are respectfully reminded that this is a meeting that is being held in public NOT a public meeting. The attendance of the public to observe the proceedings is welcome.**
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

Asif Ibrahim

Director of Legal and Governance

Agenda Contact: Su Booth/Kanwal Amrez

Phone: 07814 073884/07929 070288

E-Mail: susan.booth2@bradford.gov.uk/Kanwal.Amrez2@bradford.gov.uk

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members must consider their interests, and act according to the following:*

Type of Interest	You must:
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation</i>
<i>Other Registrable Interests (Directly Related)</i> OR <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation</i>
<i>Other Registrable Interests (Affects)</i> OR <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i>

(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward

(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item only if the public are also allowed to speak but otherwise do not participate in the discussion or

vote; and leave the meeting unless you have a dispensation.

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

2. ALTERNATE MEMBERS (Standing Order 34)

The Director of Legal and Governance will report the names of alternate Members who are attending the meeting in place of appointed Members.

3. MINUTES

Recommended –

That the minutes of the meeting held on 8 November 2023 be signed as a correct record (previously circulated).

(Su Booth / Kav Amrez – 07814 073884 / 07929 070288)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Su Booth/Kanwal Amrez – 07814 073884 / 07929 070288)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the Director of Legal and Governance in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Monday 15 January 2024.

(Su Booth / Kanwal Amrez – 07814 073884 / 07929 070288)

B. BUSINESS ITEMS

6. *SHIPLEY AREA COMMITTEE AND SHIPLEY CONSTITUENCY AREA PARTNERS' ADVISORY GROUP (SCAPAG) ISSUES

Up to a maximum of 15 minutes will be allowed for SCAPAG members to raise new items of information, questions, requests or suggestions that may have arisen within their organisation/neighbourhood and which are relevant to raise at the meeting.

Issues raised in accordance with the above must be received in writing by the Shipley Area Co-ordinator's Office in Shipley Town Hall, Shipley, BD18 3EJ, by mid-day on Monday 15 January 2024.

(Damian Fisher – 01274 437146)

7. COMMUNITY PARTNERSHIPS IN THE SHIPLEY LOCALITY

1 - 20

The Strategic Director, Place, will present a report (**Document "Q"**) which is provided at the request of the Chair of the Shipley Area Committee. It aims to raise awareness and understanding amongst members of the Area Committee about work they undertake in the Shipley Locality.

Recommended –

(1) That Members note the information provided relating to community partnerships within Bradford District & Craven Health & Care Partnership and particularly those operating in the Shipley locality as detailed in report (Document "Q").

(2) That Members contact their Ward Officer or Assistant Ward Officer for further information or updates regarding individual community partnerships, with any other general enquiries directed to sarah.dick@bradford.nhs.uk

(Sarah Dick)

8. **OVERVIEW OF BRADFORD LIBRARIES, WITH PARTICULAR FOCUS ON THE WORK OF LIBRARIES IN THE SHIPLEY AREA** 21 - 26

The Strategic Director, Place, will present a report (**Document “R”**) which provides a brief overview of the work of Bradford Libraries Service. The report summarises overall developments in the Service, as well as more detailed information about libraries in the Shipley area.

Recommended –

That Members note and comment on the report.

(Christine May – 07970 829265)

9. **SHIPLEY LOCALITY PLAN - PROGRESS UPDATE 2023** 27 - 54

The report of the Strategic, Director, Place (**Document “S”**) will be submitted to the Committee. This report gives an update on the progress achieved towards addressing the locality-wide priorities set out in the Shipley Locality Plan during 2023.

Recommended –

That Members of the Shipley Area Committee comment on the Shipley Locality Plan Progress Update 2023, as set out in Appendix 1 of the report (Document “S”).

(Damian Fisher/Mick Charlton – 01274 437146)